



January 29, 2016

Issue no. 5



The GSAR office will be temporarily closed TODAY  
from 1-3 p.m. for a staff training.

All messages will be returned once training is complete.  
*Sorry for any inconvenience this may cause.*

[Pay your 2016 GSAR Annual Dues](#) | [Register for upcoming events](#)

## ***Top 4 Things YOU Need to Know This Week!***

### **1. First Broker/Manager Meeting of 2016 has been scheduled**

GSAR & CNYIS will hold a Broker/Manager Meeting on Thursday, **February 4th** at 2:00 p.m. Some topics to be discussed are product updates, MLS rules & regulations, legal info regarding escrow, teams and unlicensed assistants, agent status changes, and Code of Ethics updates. ***Please remember to reserve your seat by registering on [cnyRealtor.com](http://cnyRealtor.com)***, under your account, event registration. **Brokers, please forward this meeting information on to your Managers.**

### **2. CNYIS has a new MLS product available to Syracuse members next week**

The new product called ShowingTime will launch Tuesday, **February 2nd**. This newest product from CNYIS allows you to schedule showings right through the MLS! There are many features which will save you time, reduce your phone calls, and generate more showings. To learn more about this convenient tool you can sign-up for a brief 30-minute online training session. ***There are 4 session dates to choose from.*** [Click here](#) to register for the training session you want (use the drop-down menu to select a date). After registering, you will receive a confirmation email containing information about joining the webinar. **Admins, please sign-up for one of the training sessions so you can learn about the new product as well.**

### **3. Instanet Forms launched a soft release of their new TransactionDesk**

On Jan. 26th the new TransactionDesk became available to all members. It's an new platform that keeps all the best features of the old system in a new, more mobile friendly look and feel. *When you login you'll be able to choose whether or not you want to use the system.* We'll also be adding links in the old system so you can check out the new system any time you want. [Click here](#) for a helpful guide on using TransactionDesk, instructions on switching back to the old version, and helpful video links.

The new system is streamlined so it's both easier to use and more powerful.

#### **Here are a few key highlights:**

- The new TransactionDesk is dashboard based, so you can get more information and

quicker access to things you need with fewer clicks.

- See recently created transactions, forms and signings right on your home page. Access them with one click.
- You can customize the dashboard so it works best for you.
- More mobile device and touch friendly. Easier to use on the go.
- Better organization for documents using subfolders. Drag and drop upload of files from your computer.
- All new transaction checklists to keep you organized

**4. Members who have not paid their GSAR dues will have service interrupted on Monday, February 1st** GSAR annual dues are now \$550, which includes the \$15 late charge. You have until midnight on Sunday, January 31st to make a payment. If you do not make that deadline your service will be turned off and there will be a \$75 reactivation fee. We are accepting payments 24/7 via [cnyRealtor.com](http://cnyRealtor.com).

**Please DO NOT hit the "Back" button when making your payment. Your account will be frozen and your payment will not go through.**

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## IMPORTANT DATES

### **Broker/Manager Meeting**

**Feb. 4th**

2:00 p.m., GSAR

[Reserve your seat](#)

### **Raising the Bar #1**

**March 3rd**

10 am- 12 pm, Empower  
(1 Member Way)

[Register here](#)

### **Save the dates**

**Craig Grant**- March 23rd

**Raising the Bar #2** -April 7th

**Community Day** - May 6th

**Lobby Day** - May 24th

**Member Mixer at Borio's** -June 2nd

[GSAR Calendar](#)

## QUICK LINKS

[2015 Membership Directory](#)

[Education Schedule](#)

[CNY Housing Stats](#)

[Important Support Numbers](#)

[Member Benefits](#)

[Member Profile](#)

[NAR](#)

[NYSAR](#)

[Pay Your Dues](#)

[Register for Education](#)

[Register for an Event](#)

## NEW MEMBERS

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